

Prospective Student Information

MBA

Overview of the Master of Business Administration (MBA)

The MBA program is designed to develop successful and ethical business leaders with a cross-functional understanding of the total business environment and the vision to see opportunities in the global marketplace.

Students will be immersed in a culture of innovation that will prepare them to embrace and formulate new ideas. They will apply classroom theories to workplace challenges, learn to collaborate and work effectively in teams across and within functional areas, enhance communication skills, sharpen critical and analytical thinking, deepen ethical-decision making in a business context, and pro-actively anticipate rapidly changing business challenges in a global economy. Students will have the opportunity to build a supportive network of fellow students from different professions, backgrounds and nationalities.

Curriculum

The curriculum for the MBA program can be found at the [MBA Curriculum website](#) and is the same for all delivery modes: Traditional Weekday Evening (Full Time or Part Time); Online

- **FOUNDATION:** Five (5) classes provide a solid foundation in the mandatory concepts and skillsets required for the program. *Some* students may be eligible to have foundation coursework waived or be granted the opportunity to take a placement test based on their academic history.
 - MBA 5100, 5200, 5300, 5400, 5800: Students who have successfully completed *equivalent* undergraduate work within the last 5 years (MBA 5400 – no time limit) with a grade of “B” or better can request to be waived from these classes.
 - A full syllabus in English must be provided so that equivalency can be determined.
 - MBA 5200, 5300, and 5800: Students who do not qualify for a waiver based on the above policy but wish to be waived from these classes must have previous credit in the field *and* pass a placement exam.
- **MBA CORE:** A collection of seven (7) classes focusing on each of the major areas of business.
- **MBA CONCENTRATION:** Each concentration is comprised of three (3) classes that highlight the skills and knowledge required for that specialty. Students can choose to complete more than one concentration if they wish.
- **CAPSTONE CLASS:** The capstone class (1) is designed as a project-based class that incorporates the material of each of the previously studied courses and is intended to be completed in the last semester.

Prospective Student Information

MBA

Profile of a successful MBA candidate

Successful candidates to the MBA program have the following academic qualifications:

- A 4-year bachelor degree (or equivalent) from an accredited institution in any discipline.
- A good academic foundation for graduate study as reflected in the applicant's cumulative undergraduate grade point average (GPA) on a scale out of 4:
 - **GPA 3.00 to 4.00:** Can be admitted with *regular* status to the program. GMAT is not required.
 - **GPA 2.70 to 2.99:** Can be admitted with *conditional* status to the program. Conditionally admitted students must achieve a 3.0 cumulative graduate grade point average in the term in which they complete nine (9) or more semester hours. Students who fail to meet this requirement will be dismissed from the program. GMAT is not required
 - **GPA 2.50 to 2.69 will:** Cannot be admitted to the program but may [petition for admission](#). Applicants will be required to submit a minimum GMAT score of 400 or a minimum GRE score can be [substituted](#) for the GMAT score.
- Applicants who have successfully completed an American graduate degree (or equivalent international graduate degree as determined by International Admissions), will be reviewed based on cumulative graduate GPA.
- If your native language is not English and you do not have a degree from a regionally accredited U.S. college or university, you must have a minimum score on one the following exams: TOEFL: 213 CBT or 79/120 IBT; IELTS: Band 6. LEAP level 4.

Program of study

The MBA program is flexible and the length of the program depends on numerous factors such as the total number of classes required (0-5 foundation classes + 11 MBA classes), how many classes the student wishes to take each semester, the sequence of study for the preferred concentration, if the student will be taking classes in the summer semester, and so on. Each student has up to five (5) years to complete the curriculum of the MBA program.

All students are required to meet with the MBA Advisor upon admission to the program and during that meeting the student will be able to discuss their goals, objectives, and constraints with the advisor. The MBA Advisor will help prepare a personalized path to success for each individual student based on this information. Advisors are available by appointment (in person or telephone) or email to help the student navigate the program and answer any questions or concerns that may arise.

Prospective Student Information MBA

General information

- The MBA program has rolling admission. Qualified students can be admitted for any semester. Fall semester starts at the end of August. Spring semester starts in January. Summer semester starts in May.
- Applications and supporting documentation should be submitted [online](#). All admission decisions are made by the [Graduate School \(for domestic applicants\)](#) and [International Admission office \(for international applicants\)](#). The College of Business does not process admissions for the MBA program so **please do not send any application materials to the College of Business.**
- [Tuition](#) information for the program can be found on the MBA program website or the [Bursar's](#) website. Tuition is charged each semester according to how many credit hours the student is enrolled in as either a per hour rate (1 to 10.5 credit hours) or as a flat rate (11 to 18 credit hours). Additionally, tuition is charged at an "Ohio Resident" rate, or a "Non-Resident" rate. For more information about these rates, please see the Bursar's website.
- The length of the program depends on how many classes are required to complete the degree and how many classes the student takes each semester. A full-time student may take 3 or 4 classes per semester and finish in 1-2 years. A part time student will usually take 1 or 2 classes per semester. Students have up to five (5) calendar years to complete the program.
- The MBA program is based on coursework. A thesis is not required.
- Qualified full time students are eligible for the [Graduate Assistantships](#) (GA) offered by the College of Business. There are a limited number of each offered every academic year and the selection process is highly competitive. The award is for one academic year only (fall, spring, summer). Applications for the GA should be sent to the College of Business with all required documentation. In order to be eligible, applicants must be admitted to the MBA program and have a competitive GMAT (or GRE) score on file at the time the application is reviewed.

Applying to the MBA program

For domestic applicants (international applicants please skip page 4 go to page 5

Prospective Student Information

MBA

1. Complete an [online](#) application for graduate study at the [Graduate School](#). While there is no official application deadline, it is recommended that applications are submitted no less than two (2) months before the start of the semester. While applications can be accepted later there is no guarantee that they will be processed in time, or that there will be seats available in any courses at the time of admission.
2. Pay the \$40 nonrefundable application fee.
3. Have the required supporting documentation sent to the Graduate School:
 - Official undergraduate transcripts from *all* institutions attended.
 - The awarding of the bachelor degree must be indicated on the transcript from the degree granting institution.
 - If graduate coursework has been taken or a graduate degree has been conferred, have these transcripts submitted as well.
 - Note: all transcripts should be sent directly from the institution to Wright State University Graduate School. For the mailing address or transcript address of the Graduate School, please see their [website](#).
4. Notes:
 - Applicants must list three (3) references on their application, but reference letters are not required for admission to the program.
 - The following documents are **not** required for admission: resume; statement of goals/objectives; essay.
 - The GMAT (or GRE) is not required for admission to the MBA program, however:
 - a competitive GMAT or GRE score is *required* to be eligible for Graduate Assistantships or the Graduate Tuition Scholarship.
 - if the applicant has been denied admission due to insufficient cumulative GPA but meets the petition criteria and is submitting a petition for admission, an acceptable GMAT or GRE score *must* be on file before the [petition](#) will be reviewed.

I applied... Now what?

1. Admission Notification

Once an admission decision has been made the Graduate School will post the decision in the application portal and send a notification email. The official admission letter will be sent by mail and may include information on [Graduate School Orientation](#). Please note that it may take up to 2 weeks *after the receipt of all documentation* to receive an admissions decision. If an applicant is denied admission due to insufficient cumulative undergraduate GPA but meets the petition criteria they may want to consider submitting an [admission petition](#) to the Graduate School. For more on petition criteria, please see an [MBA Advisor](#).

Prospective Student Information

MBA

2. College Welcome Letter

Once admitted by the Graduate School, the student will also receive a welcome letter from the College outlining the next steps. This letter may also list additional events such as the MBA Program Orientation, the MBA Meet and Greet, and so on.

3. Initial Advising Appointment

Students are not able to register until they meet with the [MBA Advisor](#) for their Initial Advising Appointment. At that appointment the advisor will go over the course requirements for the MBA program, official program intake paperwork, evaluate potential foundation class waivers and/or eligible placement exams, map out an ideal course path, and answer any questions.

4. Follow up on funding

If the student has applied for federal student funding, they should follow up with the Financial Aid Office ([Raider Connect](#)). If they have applied for a Graduate Tuition Scholarship or a Graduate Assistantship they will hear directly from those programs.

Do not hesitate to call the Advising Office at (937) 775-2437 to set up an appointment with an advisor to answer any additional questions you may have about the program.

For International Applicants

Note: the MBA degree is **not** a STEM designated program. Students in all majors are eligible for 12 months of Optional Practical Training (OPT); in addition, students in most science, technology, engineering, and math (STEM) fields are eligible for a two-year extension for a total of 36 months. Visit our [STEM OPT Extension](#) page to find out more.

1. Complete an online application to the MBA program to [Wright State University International Admissions](#). Submit application and supporting documents before the [application deadline](#).
2. Pay the \$40 application fee.
3. Upload all required supporting documents as listed on the [Application Checklist](#) including:
 - Photocopy of passport information page
 - Complete official academic record (English) from each college/university attended
 - Official confirmation of a bachelor degree

Prospective Student Information

MBA

- For admission, the MBA program *does not* require any of the following: GRE/GMAT; Letters of Recommendation; Statement of Objectives; Resume.

4. Have your official proof of English proficiency (TOEFL: 79/120 IBT or 213 CBT; IELTS: 6; PTE: 57) forwarded directly from TOEFL/IELTS/PTE. Unofficial scores can be uploaded at time of application but official scores must be received.

- LEAP PROGRAM: If you have not passed a language proficiency exam you can apply for the intensive English training program called “LEAP” that we offer at Wright State University. General information about the LEAP Program can be found at the [LEAP website](#). Students who pass LEAP level 4 (test waiver track) are waived from the language test.

Students admitted to the LEAP program can also receive *conditional* acceptance to the MBA program pending the successful completion of LEAP level 4 and all the other stated requirements as long as they meet the admission criteria for the MBA program at the time of application. **Please note: if you are going to apply for the LEAP Program, your application instructions may be different than those listed here.** Please contact the LEAP program for information.

5. Wait while your application is processed. Once all the documents listed above are *received* it may take a few weeks to process your application. You will be notified of the admission decision. If you have any questions about your application please check the status of your application online or follow up with the International Admissions office for more information.

6. If you are admitted, you will be asked to submit documentation required for the visa application:

- Completed [Financial Statement I20 Request Form](#)
- Documentation of financial resources from bank. This must be in English and dated less than 6 months from the start of the term
- You will be asked to confirm your mailing address before the I20 and SEVIS documentation is sent to you. **If you do not confirm your address the documents will not be sent** to you and you will not be able to apply for a visa appointment at the local US Embassy or Consulate.

I have been admitted... Now what??

1. If admitted to the MBA program you will receive an admissions notification by email. You will be asked to submit the financial documentation for the visa application. You will also be asked to confirm your mailing address so that a packet containing the official admission letter, immigration documentation, and further instructions can be sent to you by mail. When you receive this packet, read and follow all the instructions carefully. If you have any questions, follow up with International Admissions. This packet will include: official admission letter, immigration documentation (I-20 and I-901 SEVIS number), information about the mandatory “Check In” and

Prospective Student Information

MBA

“Orientation Session” required for all international students at Wright State University, information on optional “airport pick up service” and “on-campus housing”.

2. While you are still in your home country, have your local doctor fill out and certify your [Medical History Form](#) (in English). If you cannot prove that you have received the required immunizations, you will have to have them upon arrival and there will be a fee for each immunization.

3. You will receive a welcome letter by email from the [Raj Soin College of Business](#). This is not the official admission letter that needs to be brought to the visa interview. *Before* you arrive in Dayton, call or email the Raj Soin College of Business to make arrangements for an advising appointment shortly after your scheduled arrival. You must meet with an Academic Advisor before you are allowed to register for your first semester and if you wait until you arrive in Dayton to contact the Advising Office it is not likely that you will get an appointment before the semester starts.

4. Arrange a visa appointment at the American Embassy in your home country and bring all required documentation for the interview including (but not limited to) your passport, letter of admission from Wright State University, proof of SEVIS fee payment, and proof of financial support. Note: an I-20 invitation from Wright State University does not guarantee a student visa.

5. If you are granted a student visa, please make arrangements to arrive in Dayton Ohio in advance of the mandatory “Check-in” and “Orientation Session” for international students. Remember to bring the original paper copies of all the documents you uploaded during the application process.

We look forward to meeting you!!

MBA Advising Office

Raj Soin College of Business
100 Rike Hall
(937) 775-2437
Website: <http://business.wright.edu>
[Directions](#) & [Campus Map](#)

