

Raj Soin College of Business: Masters of Business Administration



Application for:

- Graduate Assistantship (GA)
 Graduate Tuition Scholarship (GTS)

Application for Fall 201___ (Deadline March 1) Spring 201___ (Deadline September 1) Summer 201___ (Deadline April 1)
 Application Type Initial Application Follow Up Application Renewal Application (Please attach recommendation letter from supervisor)

To apply for a Graduate Assistantship (GA) or a Graduate Tuition Scholarship (GTS), fill out this form and submit the form along with all required supporting documentation to the Director of Academic Advising and Enrollment Management, 100 Rike Hall, before the posted deadlines. Incomplete applications will not be considered. If this is your first application please indicate *initial application* above. If you have previously applied but would like to be considered for the next round of awards, please indicate this is a *follow up application*. Additional information is on the back of this form.

APPLICANT INFORMATION:

_____	_____	_____	_____	_____
Last Name	Middle Initial	First Name	UID	Birthdate (MM/DD/YYYY)
_____	_____	_____	_____	_____
Street Address	City	State/Prov	Zip/Postal Code	Country
Home Telephone (_____)	Personal Email _____			
Cell Phone (_____)	WSU Email _____		@wright.edu	

PROGRAM INFORMATION:

Masters of Business Administration (MBA) with a concentration in:

- Economics Finance Health Care Management Interdisciplinary Business International Business
 Investments Management, Innovation & Change Marketing New Venture Creation Project Management

ACADEMIC HISTORY:

Undergraduate GPA _____ Graduate GPA (If applicable) _____ GMAT Score _____ GRE (If applicable) V= _____ Q= _____
 Years of work experience _____ International Students (F1/J1 Visa) Only: TOEFL Score _____ IELTS Score _____

In addition to your completed application form, please include the following:

- Resume (maximum 2 pages)
- Personal Statement (maximum 2 pages) including the answers to the following questions:
 - How will a graduate assistantship, or graduate tuition scholarship, help you to achieve your career and educational goals?
 - How will the college benefit from you being awarded a graduate assistant position or graduate tuition scholarship?
- A recommendation letter from each of the following (3) references:

Name	Relationship	Address	Phone Number
_____	_____	_____	(_____) _____
_____	_____	_____	(_____) _____
_____	_____	_____	(_____) _____

The information presented above is true and accurate to the best of my knowledge. Misrepresentation will result in my application being rejected and official investigation.

_____ Student Signature

_____ Date (MM/DD/YYYY)

For Office Use:

Graduate Tuition Scholarship (GTS)

Graduate Tuition Scholarships (GTS) in the Raj Soin College of Business are awarded on a competitive basis and vary by program in the amount and length of awards. Scholarship funds only cover tuition for courses required of the program to which recipients are admitted. Recipients must maintain a minimum GPA of 3.0.

Graduate Assistantship (GA)

Graduate Assistantship (GA) positions in the Raj Soin College of Business are awarded on a competitive basis for *one academic year* starting in the fall semester. GA positions starting spring semester occur infrequently.

Award Compensation:

GA's receive full tuition remission for fall, spring, and summer semesters for *classes required of the program to which they are admitted*.

Classes taken in addition to the degree requirements will not be covered by tuition remission. Special course fees will not be covered by tuition remission. GA's are required to work 20 hours each week during the fall and spring semesters (when classes are in session) and will *receive a monthly stipend for those months only*.

There are a limited number of GA positions during the summer semester, and they are awarded on a competitive basis and contingent upon previous performance. Students must apply separately for a summer GA position and include a letter of recommendation from their supervisor.

Requirements:

Graduate Assistants must be registered in a minimum of 6 credit hours each semester and maintain a minimum GPA of 3.0. Graduate Assistantships can be terminated if the GA fails to perform their duties as assigned.

If applying for a renewal of a Graduate Assistantship, a recommendation letter from the positions supervisor must be included.

Notice: Students cannot be awarded both the Graduate Assistantship *and* the Graduate Tuition Scholarship.

Application Process:

- Be admitted to the MBA program. Provisionally and conditionally admitted students are not eligible.
- Submit the application form and all required documentation. Incomplete applications will not be reviewed.
- Qualified candidates will be contacted to arrange an interview. If they are out-of-state, they may request a telephone interview.
- Selected candidates will be offered a Graduate Assistantship or Graduate Tuition Scholarship.

For GA positions, if the candidate chooses to accept the position they must make an appointment at the Raj Soin College of Business to sign the I-9 Employment Eligibility Verification form. A follow up appointment is required at the Graduate School to sign the Graduate Assistantship Agreement.

- Candidates who will not be receiving an offer will be notified by WSU email once the selection process has closed.